

# Montrose Community Band

## November, 20, 2009 Minutes

Those in attendance: Jim Gibson, Herb Probasco, Yvonne McChesney, John House, Sondra Webb, Linda Noblett, and Toby King. The meeting was called to order at 7:35 pm.

### Minutes

The October minutes were reviewed and approved.

### Treasurer's Report

John House Reporting.

For Jan. 1 – November 20

- Donations: \$5,982.36
- Expenses: \$4,806.68
- Net Surplus \$1,175.68
- Total L & E \$3,420.01  
(L&E – Liabilities and Equity)
  - Safeway Cards:  
Sold 10/16 – 11/20: \$1070  
Cards on-hand: \$40  
Cash on-hand: \$505
- Yvonne gave John House \$150 to deposit into bank: Safeway card proceeds.
- Donations are currently \$688 over budget.
- Our reserves are currently \$2,729.51.
- Safeway cards are worth promoting for income. John House reported if each band member bought \$200/mo for 12 months the income to band would be \$3,600.

### Committee Reports

#### Fundraising

Herb Probasco:

- We will need to seek other sponsors for the concert.
- Wal-Mart has been giving money to the community, they should be approached again.
- Big-O-Tires Team Effort Fundraiser is a program that we can participate in, Herb will investigate.

#### Publicity

Herb Probasco

- Will get going on this closer to the concert.

### Uniforms

Yvonne McChesney

- Will need to have two small vests made, possibly three.
- Yvonne has received Joan Berryman's uniform.

### Website

Yvonne McChesney

- Yvonne didn't have time to assemble the statistics

### Membership

Lyle Miller

- Lyle not present.

### Music Selection Committee

Toby King reporting

- Spring music will be purchased in January under the new budget.

### Librarian

Sondra Webb

- Will need new filing cabinets for church and school.

### Music Director

- Jim Gibson appreciates Toby reminding us of rehearsal etiquette.

### Old Business

- Percussion List: There is dissatisfaction with only having one viable quote for the percussion equipment. John House will check with Flesher-Hinton and Music in the Arts in Denver. \$750 worth of equipment was identified as necessary. \$550 was approved for triangle, suspended cymbal and stand, and select mallets. Since it is common practice for percussionists to have their own gig bag the board is reluctant to provide all sticks and mallets.

- Sax Ensemble: It was decided that the ensemble will remain under the charter of the MCB for 501(c)3 status and insurance. It is also good publicity for the MCB. The MCB will keep proceeds of ensemble in dedicated account and pay expenses. The following policy was approved for inclusion in the rules of the MCB:
  - Members of the band are encouraged to form small ensembles. The ensembles will be considered part of the Montrose Community Band. Each ensemble can establish its criteria for membership. Any honoraria received by an ensemble may be used to support the needs of the ensemble, such as music and related expenses. The honoraria money will be held in the band treasury and dispersed by the treasurer as needed by an ensemble.

### **New Business**

- The board needs to approve the new amount issued for the Musician of the Quarter gift certificate. The board had approved \$30 but \$35 has been awarded. The new amount was approved. The question of the program's worth was brought up; it is good for publicity and morale. Since we do have the funds we will continue the program. If the band gets to the point of not being able to afford the program it will be reconsidered.
- Musician of the Quarter was selected: Monica Phillips for her dedication and expertise that she brings to the ensemble.

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Meeting adjourned at 9:30 p.m.

## Montrose Community Band Profit & Loss Budget vs. Actual January through December 2009

	Y-T-D Nov 20, 2009	Anticipated Rev & Exp	Anticipated Year-End	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Concert Donations	628.09	300.00	928.09		928.09
Community Organizations	707.50		707.50	200.00	507.50
Business Contributions	657.50	357.50	1,015.00	1,440.00	-425.00
Private Contributions	2,013.77		2,013.77	2,730.00	-716.23
Government Grants	0.00		0.00	300.00	-300.00
Grocery Card Sales	230.50		230.50	75.00	155.50
Membership Dues	945.00		945.00	900.00	45.00
Membership Dues Discounts	-25.00	-160.00	-185.00		-185.00
Miscellaneous Revenue	5.00		5.00		5.00
Performance Honoraria	820.00		820.00	200.00	620.00
<b>Total Income</b>	<b>5,982.36</b>	<b>497.50</b>	<b>6,479.86</b>	<b>5,845.00</b>	<b>634.86</b>
<b>Expense</b>					
Business Registration Fees	100.00		100.00	375.00	-275.00
Conductor Honorarium	300.00	100.00	400.00	400.00	0.00
Equip Rental and Maintenance	327.13	25.00	352.13	100.00	252.13
Facilities Rental	875.00	550.00	1,425.00	1,550.00	-125.00
Insurance - Liability	396.00		396.00	400.00	-4.00
Member Promotion	130.00		130.00	100.00	30.00
Postage, Mailing Service	91.08		91.08	100.00	-8.92
Printing and Copying	244.67	80.00	324.67	240.00	84.67
Sheet Music	1,468.98		1,468.98	1,400.00	68.98
Supplies	271.28		271.28	240.00	31.28
Travel	330.00	110.00	440.00	440.00	0.00
Uniforms	272.54	60.00	332.54	500.00	-167.46
<b>Total Expense</b>	<b>4,806.68</b>	<b>925.00</b>	<b>5,731.68</b>	<b>5,845.00</b>	<b>-113.32</b>
<b>Net Ordinary Income</b>	<b>1,175.68</b>	<b>-427.50</b>	<b>748.18</b>	<b>0.00</b>	<b>748.18</b>
<b>Net Income</b>	<b>1,175.68</b>	<b>-427.50</b>	<b>748.18</b>	<b>0.00</b>	<b>748.18</b>

## Montrose Community Band Comparative Balance Sheet As of November 20, 2009

	<u>Dec 31, 08</u>	<u>Nov 20, 09</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
Montrose Bank	2,180.62	2,529.51
Safeway Card Fund	<u>500.00</u>	<u>730.50</u>
<b>Total Checking/Savings</b>	<u>2,680.62</u>	<u>3,260.01</u>
 <b>Accounts Receivable</b>		
Accounts Receivable	<u>0.00</u>	<u>160.00</u>
<b>Total Accounts Receivable</b>	<u>0.00</u>	<u>160.00</u>
 <b>Total Current Assets</b>	<u>2,680.62</u>	<u>3,420.01</u>
<b>TOTAL ASSETS</b>	<u><u>2,680.62</u></u>	<u><u>3,420.01</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
Accounts Payable	<u>436.29</u>	<u>0.00</u>
<b>Total Accounts Payable</b>	<u>436.29</u>	<u>0.00</u>
 <b>Total Current Liabilities</b>	<u>436.29</u>	<u>0.00</u>
 <b>Total Liabilities</b>	436.29	0.00
 <b>Equity</b>		
Unrestricted Net Assets	4,025.92	2,244.33
Net Income	<u>-1,781.59</u>	<u>1,175.68</u>
<b>Total Equity</b>	<u>2,244.33</u>	<u>3,420.01</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,680.62</u></u>	<u><u>3,420.01</u></u>

**Montrose Community Band  
Proposed Budget  
January through December 2010**

	<b>Anticipated Year-End</b>	<b>2010 Budget</b>	<b>Comments</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Concert Donations	928.09	1,000.00	4 concerts X \$250/concert
Community Organizations	707.50	700.00	Same as this year
Business Contributions	1,015.00	1,025.00	Same as this year
Private Contributions	2,013.77	2,000.00	Same as this year
Government Grants	0.00	0.00	
Grocery Card Sales	230.50	1,000.00	Increase promotion of card sales
Membership Dues	945.00	900.00	36 members X \$25 per member
Membership Dues Discounts	-185.00	-100.00	Write off for members unable to make payment
Miscellaneous Revenue	5.00	0.00	
Performance Honoraria	820.00	200.00	Main in Motion or other
<b>Total Income</b>	<b>6,479.86</b>	<b>6,725.00</b>	
<b>Expense</b>			
Business Registration Fees	100.00	375.00	\$100 Montrose chamber, \$275 Assoc of Concert Bands
Conductor Honorarium	400.00	400.00	4 concerts X \$100/concert
Equip Rental and Maintenance	327.13	350.00	4 concerts X \$25 for trailer, \$150 for percussion, \$100 other
Facilities Rental	1,425.00	1,430.00	4 concerts X \$357.50
Insurance - Liability	396.00	400.00	Same as this year
Member Promotion	130.00	140.00	4 musician of quarter X \$35
Postage, Mailing Service	91.08	100.00	Same as this year
Printing and Copying	324.67	325.00	Same as this year
Sheet Music	1,468.98	1,400.00	Same as this year
Supplies	271.28	275.00	Same as this year
Travel	440.00	440.00	4 concerts X \$110
Uniforms	332.54	350.00	Same as this year
<b>Total Expense</b>	<b>5,706.68</b>	<b>5,985.00</b>	
<b>Net Surplus (Loss)</b>	<b>773.18</b>	<b>740.00</b>	